



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, July 9, 2013 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	September 10, 2013

MEMBERS PRESENT

Dean Sherman, Professional Member, President
Charles Robbins, Professional Member, Vice President
Carol Guilbert, Public Member, Secretary
Frank Beebe, Professional Member
James Anderson, Public Member

MEMBERS ABSENT

Gerard Pepeta, Professional Member
John Brady, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

Chuck Davidson, DPH
Joe Schmidt, Wittmaier Plumbing
Andrew Schmidt, Wittmaier Plumbing

CALL TO ORDER

Mr. Sherman called the meeting to order at 9:15 am.

REVIEW OF MINUTES

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to approve the June 11, 2013 meeting minutes with the amendment of the next meeting date. The motion carried unanimously.

NEW BUSINESS

Re-review of Applications

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to table the application of Paul Delong. Mr. Delong has to reapply for HVACR and submit his W2's and a detailed job description.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to approve the application of Stephen Scanlon contingent upon a notarized cover letter from his supervisor.

Review of Examination Applications

A motion was made by Mr. Robbins, seconded by Ms. Guilbert, to approve Paul Colsher to take the Master HVACR Restricted By-Pass Exam. The motion carried unanimously.

A motion was made by Mr. Robbins, seconded by Ms. Guilbert to approve Paul Smith to take the Master HVACR Restricted By-Pass Exam. The motion carried unanimously.

A motion was made by Mr. Robbins, seconded by Ms. Guilbert to table the Master HVACR Restricted application of Thomas Milligan, until more information and documentation on the licensed supervisor, Kent Brown is received. The board needs verification of Mr. Brown's license in New York. The motion carried unanimously.

A motion was made by Mr. Robbins, seconded by Ms. Guilbert to approve the Master HVACR Restricted applications of John Pulella, contingent upon him providing a CFC card. The motion carried unanimously.

A motion was made by Mr. Robbins, seconded by Ms. Guilbert to table the Master HVACR Restricted (additional specialties) application of Richard Brown. Mr. Brown needs to document and show that he has experience in hydronic systems and gas piping.

A motion was made by Mr. Robbins, seconded by Ms. Guilbert to table the Master HVACR Restricted (additional specialties) application of Andrew Dallesandro. Mr. Brown needs to document and show that he has experience in Heating: Forced Air systems, Ventilation, and Gas Piping. Also re-submit W2's without editing.

Review of Reciprocity Applications

A motion was made by Mr. Beebe, seconded by Ms. Guilbert, to approve the application of Joseph Schmidt for Master Plumber. The motion carried unanimously.

Ratification of Applications

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to ratify the applications of Jeffrey Linthicum(HVACR Restricted), Anthony Kapela III (HVACR Restricted), Samuel Willsey (Master Plumber), and Brian Douglass (Master Plumber). The motion carried unanimously.

Review and Consideration of Consent Agreement

A motion was made by Mr. Robbins, seconded by Mr. Beebe to approve and sign the Consent Agreement for Stephen Ellis. The motion carried unanimously.

Examination Passing Results

None

Complaint Status

34-04-12	Asgn to Board	34-02-13	Open
34-06-12	Referred to AG	34-03-13	Open
34-11-12	Open	34-04-13	Open
34-12-12	Open	34-05-13	Asgn to Hearing Officer
34-13-12	Open	34-06-13	Referred to AG
34-14-12	Open	34-07-13	Open
34-15-12	Open	34-08-13	Referred to AG
34-01-13	Open	34-03-12	Referred to AG

CORRESPONDENCE

Ms. Brown presented the Board with correspondence from Anna Nelson. She wanted to inquire if a license is needed to install a 40 gallon electric water heater, drain & remove oil tank, and replace existing furnace and central air. Also, if a license is required what kind would they have to have? The Board specified a Master HVACR license with forced hot air, gas piping (if it's a gas furnace) and a Plumbing license to install a water heater are needed.

Ms. Brown presented the Board with correspondence from Bruce Kauffman. He wanted to inquire if he replaced R22 in an air conditioning system that had a leak after January 1, 2014 could he lose his license. The Board stated "Regulations and oversights for refrigerants such as R22 have been created and are enforced by the US Environmental Protection Agency not the State Plumbing/HVAC Board. If a complaint was filed by anyone including the USEPA, against a HVAC license holder for misuse or mishandling of refrigerants, the board would investigate it and act on it similar to any other complaint filed. To date there have been no complaints filed against a HVAC license holder for inappropriate or illegal handling of refrigerants. Currently the professional members of the Board are unaware of any 2014 mandates concerning R22. If there is indeed one, simply have the licensed representative in question produce it in writing to confirm his statements. The professional members are aware that the manufacturers are required to stop producing new R22 as of 2020. However certified professionals can reclaim, recycle and reuse R22 through 2030. Please keep in mind that these guidelines and regulations are subject to interpretation by industry professionals and might be modified or updated by the USEPA.

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

Updates on Continuing Education/Discussion

Mr. Robbins stated that we need to have another Committee Meeting to see where Delaware is going with continuing education. The Board discussed that online courses is the best option for continuing education. The Board also discussed other options for people who don't have updated technology.

Discussion on Committee Meeting Date

The Board decided to have the Committee Meeting on August 13, 2013 @ 9:00 in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

PUBLIC COMMENT

None

NEXT SCHEDULED MEETING

The next board meeting will be held on September 10, 2013, at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe, seconded Ms. Guilbert, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:07 am.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style with a large initial "L".

LaTonya Brown